The UK Research Integrity Office (UKRIO) is recruiting a Project Officer to assist with its work supporting high quality and ethical standards in UK academic, scientific and medical research.

This is an opportunity to develop a broad base of skills in a busy charity and gain an understanding of the challenges facing the integrity and quality of research in the UK. We are looking for an enthusiastic candidate with excellent communication and analytical skills and the initiative to work independently as well as functioning as part of our small team. Graduate or postgraduate applicants from any academic discipline would be welcome.

You are not expected to be an expert in research integrity but general knowledge of how academic research is conducted in the UK is essential. It would be very advantageous to have experience in research governance, ethics or integrity – for example, in higher education, the NHS, the private sector, the charitable sector, research funders or research publishers. Experience of producing guidance documents/publications would also be advantageous, as would be experience of devising/delivering training and development activities.

UKRIO is an independent advisory body supporting good practice in all disciplines of research. Our charity helps ensure that research is high quality and of high ethical standards, without the need for burdensome regulation or bureaucracy. For further information, visit our website.

We are offering this post at 0.6 FTE to 1.0 FTE, which can be worked within standard business hours, Monday to Friday. We are open to discussions about flexible working/ homeworking/ jobsharing.

The post is based at UKRIO’s offices in south London although the premises are currently closed due to the coronavirus lockdown measures and all staff are working remotely. When the restrictions are lifted, we will be adopting a hybrid model with a combination of home and office working. The post will involve occasional travel to UK-based research organisations, in particular those that subscribe to UKRIO.

Interested candidates should send a CV and a covering letter, of no more than one page, informing us why you are suitable for this role, to James Parry, Chief Executive, UKRIO at info@ukrio.org. All applicants must be able to demonstrate the right to live and work in the UK in order to be considered for the vacancy.
UKRI is committed to being an equal opportunities employer and we welcome applications from all sections of the community.

Further information

- Job description and person specification