

Annual Conference 2019

Wednesday 8 May 2019 10.00 am – 6 pm Royal College of Physicians, 11 St Andrews Place, London NW1 4LE

I am pleased to confirm your place at the UK Research Integrity Office's 2019 annual conference. Registration and refreshments will be available from **9.00am**. The conference will start at **10.00am**. A drinks reception will be held at the end of the conference, from **4.30-6.00pm**.

NEXT STEPS

I. Choose your parallel sessions: parallel sessions will be taking place 11:40 - 12:30 and 13:30 - 14:20. Information on the content of the sessions can be found here:

UKRIO 2019 annual conference parallel session information

Once you have decided which sessions you would like to attend, please submit your choices via the following link:

Submit your parallel session choices

Your selection will then be emailed back to you within 7 days. <u>Please submit your parallel session</u> choices as soon as possible.

Please note that we may have to limit the number of delegates for certain sessions. If this means that you are unable to attend one of your preferred sessions, we will contact you as soon as possible so you can make an alternative selection.

2. Check that your delegate information is correct: The email version of these joining instructions that has been sent to you contains a copy of the delegate information that you have provided to us (name, institutional affiliation etc.). This will be used on your delegate badge and on the attendance list.

If any of the information is incorrect, please email <u>info@ukrio.org</u> with the correct information **as soon** as possible.

VENUE AND TRAVEL INFORMATION

The conference is taking place at **Royal College of Physicians, II St Andrews Place, London NWI 4LE**. Travel directions to the venue and a location map are available on the venue's website: <u>Visiting the</u> <u>Royal College of Physicians</u>. If you are arriving by train, the nearest stations to the venue are Euston (11 minutes' walk); Marylebone (20 minutes); and King's Cross & St Pancras International (25 minutes).

If you are travelling to the venue via the underground, the nearest tube stations are Regent's Park (Bakerloo line; 4 minutes' walk); Great Portland Street (Circle, Metropolitan and Hammersmith & City lines; 4 minutes); and Warren Street (Victoria and Northern lines; 8 minutes).

When arriving at the Royal College of Physicians, please enter via the main entrance at the front of the building. Royal College of Physicians staff will be on hand to direct you to the conference registration area on the Lower Ground Floor.

Please note that there are no parking spaces available at the venue. Local parking is quite limited; further information is available on the venue's website: **Visiting the Royal College of Physicians**.

PROGRAMME AND FURTHER INFORMATION

The current programme can be found at the link below, along with a copy of these joining instructions:

UKRIO 2019 annual conference information page

Please note that the conference will be conducted under the Chatham House Rule.

We look forward to welcoming you to our annual conference on Wednesday 8 May but in the meantime, if you have any queries please contact us on 020 3828 1325 or by email to <u>info@ukrio.org</u>.

Kind regards,

James Parry Chief Executive, UK Research Integrity Office

TERMS AND CONDITIONS

Terms and conditions for UKRIO event bookings, including our cancellation policy, can be found here: **UKRIO Terms and Conditions**